



**pennsylvania**  
DEPARTMENT OF HUMAN SERVICES

**SOLICITATION ADDENDUM**

Date: **June 5, 2018**  
Subject: **Federal Title IV-E Compliance Services**  
Solicitation Number: **RFP 04-17**  
Due Date/Time: **June 25, 2018 2:00 PM**  
Addendum Number: **2**

---

To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation “Addendum” as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals).

*List any and all changes:*

Please find attached to the solicitation the following document.

- The final question and response document pertaining to the formal inquiries submitted through May 24, 2018.

Additionally, the language in Section III, Part III-8. Financial Capability, is being amended as follows. This is the only section being modified; all other sections remain the same.

**III-8. Financial Capability.** Describe your company’s financial stability and economic capability to perform the contract requirements. **Provide your company’s financial statements (audited, if available) for the past three fiscal years. Financial statements must include the company’s Balance Sheet and Income Statement or Profit/Loss Statements. Also include a Dun & Bradstreet comprehensive report, if available. If your company is a publicly traded company, please provide a link to your financial records on your company website in lieu of providing hardcopies.** The Commonwealth reserves the right to request additional information to evaluate an Offeror’s financial capability.

Type of Solicitation: Hard Copy (Paper) Bid - If you have already submitted a response to the original solicitation, you may either submit a new response, or return this Addendum with a statement that your original response remains firm, by the due date.

Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous solicitation addenda, remain as originally written.



**pennsylvania**  
DEPARTMENT OF HUMAN SERVICES

Respectfully,

Name: Tina Long  
Title: Director, Bureau of Financial Operations  
Phone: 717-787-9200  
Email: [RA-pwrfpquestions@pa.gov](mailto:RA-pwrfpquestions@pa.gov)